

Church Council  
Minutes – October 16, 2022

Administrator:  
Ryon Miro

Attendees:

Elizabeth Chamblee	Larry Griner
Dan Christmus	Gil Johnson
Heather Cook	Megan Landers
Jane DeCristofaro	Jane Scott
Karen Evans	Tammie Sloop

Absent:  
Weston Cheatham  
Nikki Shaffner  
Jennifer Wargle

Ryon opened with prayer.

Minutes from September 18<sup>th</sup> were reviewed for the record.

Reports from the following ministry areas:

Specialized Ministries – Tammie Sloop

1. Prayer Team sent out devotionals to the congregation to help guide prayer life and study of the word.
2. Consecration Sunday changed to 11.13.2022. Meeting has been planned for Finance Committee to meet with Robert Cox.
3. 28 Days of Prayer – video is available and Prayer Team can assist with Small Group Studies if requested.
4. Look for email from Dale on prayer.
5. In December planning to make Nativity scenes out of “trash” – maybe working in family units. Might team up with Cocoa and Chrismons.

Outreach & Witness – Heather Cook

1. Backpack Ministry – did not deliver last month – some were delivered last week and others this week. Next pack date is 11.06.
2. Pumpkin Patch Story Times – read to 722 children, some in the patch, some in the schools.
3. Sunday Fun Day in the Patch – good turn out
4. Pet Day in the Patch – coming up
5. Girl Scout leader meeting was the day of pumpkin unloading – they will be donating to the backpack ministry and the Blessing Box.

## Lay Leaders & Worship – Nikki

Nikki was out of town but Lay Leaders and Worship teams are meeting with pastor to discuss holiday schedule.

## Youth – Megan Landers

1. Pumpkin Patch is doing well - \$14K in sales so far. Food trucks will be at the patch on 10.28
2. 12 – 14 youth at meetings

## Treasurer - Larry Griner

1. Nothing to add to Treasurer's Report (attached).
2. Apportionments were paid in October instead of September – shows CR balance.

## Finance – Dan Christmus

1. Stated that Apportionments are being paid each month even though money is tight.
2. Provided letter (attached) that details financial status through third quarter
  - a. Very conservative budget – includes little more than personnel, utilities and mortgage
  - b. Giving is almost 10% above the amount committed.
  - c. Still spending more than we are receiving
  - d. We will be in a deficit in 1<sup>st</sup> quarter, 2023 if giving and expenses remain unchanged.

## SPRC – Jane Scott

1. No new employees or resignations for the month!
2. Ministerial evaluations are due to DC by the 15<sup>th</sup> and will be there.

## Trustees – Gil Johnson (report attached)

1. Grant application has been submitted – don't expect to hear anything until September.
2. Boy Scouts – 2 different affiliation agreements (attached)
  - a. (1) We will cooperate and support – NOT SPONSOR
  - b. (2) BSA can use our facilitiesStill undecided – Gill working on getting this settled.
3. Gave us information on alarm code to use and the “password” to give if we set off the alarm. Asked that we please try to avoid having the police come out to investigate.

## Report from the Pastor – Pastor Antoinette (see attachment)

1. Completed small group meetings – will prepare summary report with recommendations to discuss with SPRC. Later will present to Church Council
2. Pastoral Care – 18 pastoral needs and follow-ups
3. October birthday cards sent out
4. Joint Thanksgiving service on November 21 – 7 pm – at Living Springs. Includes Living Springs Lutheran, Rehoboth Baptist and Adams Northeast AME churches
5. Pumpkin Patch – Cardinal Newman students will help in patch
6. Formation – Met at Luther Seminary in St. Paul, MN
  - a. Relevance to Resonance - \$10K stipend to design & implement an initiative in NEUMC
  - b. Experiment of Resonance – Prepare an experiment, implement experiment, host a visit of the grant team to interview/observe participants

## Report from the Pastor cont'd.

7. Nominations – Present nominees (voted on at charge conference) – see attached document.

Northeast UMC 2022  
Balance Sheet  
As of September 30, 2022

	Sep 30, 22
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
100000 - Cash	
100010 - 1st Community Operating Account	-1,908.39
100020 - 1st Community Money Market Acct	59,027.90
Total 100000 - Cash	57,121.01
100030 - NEUMC Youth Account	25,716.79
Total Checking/Savings	82,837.80
Other Current Assets	
105000 - Restitution Receivable	164,320.30
105000 - Allowance for Doubtful Collectio	-164,320.30
Total Other Current Assets	0.00
Total Current Assets	82,837.80
Fixed Assets	
110000 - Fixed Assets	
111000 - Land	422,000.00
112000 - Buildings	1,853,000.94
113000 - Furnishings	55,765.00
115000 - Accumulated Depreciation	-1,908,755.84
Total 110000 - Fixed Assets	432,000.00
Total Fixed Assets	432,000.00
<b>TOTAL ASSETS</b>	<b>514,837.80</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 - Accounts Payable	
203161 - Capital Fund	30.00
203152 - Special Projects Fund	350.00
203153 - Benevolent Fund	204.00
203154 - Office Discretion Fund	12,087.91
203167 - Youth Fund	-35.48
203158 - United Methodist Men	477.00
20000 - Accounts Payable - Other	-27.00
Total 20000 - Accounts Payable	13,595.44
Total Accounts Payable	13,595.44
Total Current Liabilities	13,595.44
Long Term Liabilities	
200000 - 1st Community Mortg. Principal	390,615.47
Total Long Term Liabilities	390,615.47
Total Liabilities	404,210.91
Equity	
300000 - Opening Balance Equity	116,587.37
Net Income	4,260.48
Total Equity	111,128.89
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>514,837.80</b>

Northeast UMC 2022  
Statement of Income & Expense  
September 2022

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
400000 - Income	
400010 - Non-Pledged Tithes and Offering	17,819.28
400020 - Loose Cash	155.55
400030 - Interest and Dividends	8.43
400040 - Restitution Payments Recvd.	740.00
Total 400000 - Income	<u>18,721.26</u>
Total Income	18,721.26
Expense	
500000 - Conference Payments	
500010 - Apportionments	2,105.00
Total 500000 - Conference Payments	<u>2,105.00</u>
501000 - Payroll	
501100 - Pastor	4,314.63
501200 - Staff Payroll	5,758.32
501300 - Benefits	2,438.15
Total 501000 - Payroll	<u>12,511.10</u>
502000 - Programs	
502100 - Nurture	-5.44
502200 - Outreach	290.21
Total 502000 - Programs	<u>284.77</u>
503000 - Operating Costs	
503100 - Administration	
503140 - Accountable Reimbursement	-477.70
503150 - Information System Fee and Exp	119.55
503160 - Subscriptions for non-programs	58.97
Total 503100 - Administration	<u>-315.71</u>
503200 - Office Expenses	508.05
503300 - Facilities Expenses	
503310 - Utilities	1,121.76
503320 - Bldg. Repairs and Maint.	5,538.85
503330 - Cleaning	1,000.00
503360 - Bldg and Property Security	46.90
Total 503300 - Facilities Expenses	<u>7,735.35</u>
Total 503000 - Operating Costs	<u>7,527.70</u>
504000 - Mortgage Interest Expense	1,264.81
Total Expenses	<u>24,382.38</u>
Net Ordinary Income	<u>-5,661.09</u>
Net Income	<u>6,881.09</u>

**Northeast JMC 2022**  
**Statement of Cash Flows**  
 September 2022

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	Sep 22
<b>OPERATING ACTIVITIES</b>	
Net Income	-5,061.00
Adjustments to reconcile Net Income to net cash provided by operations:	
105000 · Rertribution Receivable	740.00
135800 · Allowance for Doubtful Collectio	-740.00
230000 · Accounts Payable	-27.00
203153 · Benevolent Fund	-45.99
203154 · Office Discretion Fund	335.21
203155 · Local Missions	-12.00
203157 · Youth Fund	-36.48
Net cash provided by Operating Activities	-5,447.26
<b>FINANCING ACTIVITIES</b>	
250000 · 1st Community Mortg. Principal	-4,177.47
Net cash provided by Financing Activities	-4,177.47
Net cash increase for period	-9,624.73
Cash at beginning of period	92,452.62
Cash at end of period	82,827.89

## Northeast UMC 2022 Profit & Loss Budget vs. Actual January through September 2022

Ordinary Income/Expense	Jan 22	Budget	Feb 22	Budget	Mar 22	Budget	Apr 22	Budget
<b>Income</b>								
400000 Income								
400010 - No 1-pledged Times or 1 Offering	24,203.22	19,707.00	22,367.43	18,157.00	21,887.55	15,167.00	9,172.05	19,167.00
400020 - Loose Cash	151.46		115.00		97.73		110.50	
400030 - Interest and Dividends	7.47		6.23		5.22		8.41	
400040 - Sale of Church Assets	3.00		0.00		0.00		163.70	
440080 - Other Income	3.00		0.00		-5.22		23.77	
490090 - Restitution Payments Recvd.	1,251.20		945.00		7,031.00		700.00	
<b>Total 400000 - Income</b>	<u>25,598.35</u>	<u>19,167.00</u>	<u>23,453.63</u>	<u>19,157.00</u>	<u>28,952.60</u>	<u>19,167.00</u>	<u>20,172.46</u>	<u>19,167.00</u>
<b>Total Income</b>	<u>25,598.35</u>	<u>19,167.00</u>	<u>23,453.63</u>	<u>19,157.00</u>	<u>28,952.60</u>	<u>19,167.00</u>	<u>20,172.46</u>	<u>19,167.00</u>
<b>Expense</b>								
500000 - Conference Payments								
500010 - Appointments	0.00		2,420.00		2,238.74		2,187.00	
500020 - Conference Benevolences	0.00		0.00		0.00		500.00	
500030 - Conference Payments - Other	0.00		0.00		0.00		0.00	
<b>Total 500000 - Conference Payments</b>	<u>0.00</u>	<u>0.00</u>	<u>2,420.00</u>	<u>0.00</u>	<u>2,238.74</u>	<u>0.00</u>	<u>2,687.00</u>	<u>1,900.00</u>
601000 - Payroll								
501100 - Pastor								
501110 - Base Salary	3,267.04	3,000.00	3,267.04	5,500.00	4,500.53	5,900.00	3,267.04	5,000.00
501120 - Utilities Allowance	789.24		789.24		789.24		789.24	
501130 - Housing Allowance	1,440.75	1,500.00	1,440.75	1,500.00	2,101.14	1,500.00	1,440.75	1,500.00
501150 - Vision Insurance	14.10		14.10		14.10		14.10	
501160 - Dental Insurance	38.00		38.00		39.00		39.00	
501170 - Medical Reimbursement	125.00		125.00		125.00		125.00	
501180 - Pension (Pastor's Contribution)	125.00		125.00		125.00		125.00	
501190 - Health Insurance (Pastor's Cont	304.00		304.00		304.00		304.00	
501100 - Pastor - Other	3.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 601000 - Payroll</b>	<u>6,356.25</u>	<u>6,900.00</u>	<u>6,084.23</u>	<u>6,500.00</u>	<u>6,642.72</u>	<u>6,900.00</u>	<u>6,164.20</u>	<u>6,500.00</u>
501200 - Staff Payroll								
501210 - Choir/Musician	900.00		800.00	863.66	1,200.00	660.65	900.00	683.88
501220 - Substitute Musicians	0.00		200.00		0.00		0.00	

## Northeast UMC 2022 Profit & Loss Budget vs. Actual January through September 2022

	Jan 22	Budget	Feb 22	Budget	Mar 22	Budget	Apr 22	Budget
501200 - Nursery Staff	54,115	777.97	164.53	227.50	238.76	227.50	105.58	227.50
501240 - Office Manager	8,845.84	1,700.00	3,049.04	4,170.30	5,774.70	4,170.00	3,949.34	4,170.00
501260 - Youth Director	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00
501260 - Discipleship Director	172.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 501200 - Staff Payroll</b>	<b>5,577.93</b>	<b>3,478.00</b>	<b>3,014.17</b>	<b>6,398.15</b>	<b>7,212.90</b>	<b>6,398.15</b>	<b>4,796.42</b>	<b>6,398.15</b>
501300 - Benefits	860.83	930.00	680.68	890.00	580.86	900.00	620.85	880.00
501310 - Pension Direct Billed from Cont	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
501320 - Health Insurance Direct Billed	0.00	1,225.00	1,025.00	1,025.00	1,425.00	1,025.00	1,025.00	1,025.00
501340 - Employer Payroll Taxes	971.53	700.00	618.22	700.00	619.00	700.00	620.85	700.00
<b>Total 501300 - Benefits</b>	<b>2,577.93</b>	<b>2,805.00</b>	<b>2,923.88</b>	<b>2,625.00</b>	<b>2,525.25</b>	<b>2,625.00</b>	<b>2,426.67</b>	<b>2,605.00</b>
<b>Total 501000 Payroll</b>	<b>14,172.73</b>	<b>15,458.15</b>	<b>13,822.25</b>	<b>15,458.15</b>	<b>18,450.92</b>	<b>15,458.15</b>	<b>13,867.14</b>	<b>18,458.15</b>
502000 - Programs								
502100 - Nurture								
502110 - Education								
502111 - Sunday School	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502112 - Small Groups	0.00	50.44	50.44	0.00	-26.91	0.00	0.00	0.00
502116 - Education - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 502110 - Education</b>	<b>0.00</b>	<b>50.44</b>	<b>50.44</b>	<b>0.00</b>	<b>-26.91</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
502120 - Worship								
502121 - Paraments, Banners, Decorations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
502123 - Communion Supplies	0.00	0.00	0.00	0.00	26.52	0.00	118.54	0.00
502125 - Music and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	60.95	0.00
502126 - Copyright Licenses	0.00	0.00	0.00	0.00	412.00	0.00	0.00	0.00
502127 - Audio/Visual Supplies	0.00	0.00	0.00	0.00	0.00	0.00	38.97	0.00
502128 - Misc.	0.00	0.00	0.00	0.00	25.15	0.00	60.95	0.00
502120 - Worship - Other	0.00	200.00	0.00	200.00	0.00	200.00	0.00	200.00
<b>Total 502120 - Worship</b>	<b>0.00</b>	<b>200.00</b>	<b>0.00</b>	<b>200.00</b>	<b>464.07</b>	<b>200.00</b>	<b>299.41</b>	<b>200.00</b>
502130 - Membership Care	0.00	17.50	0.00	17.50	0.00	17.50	0.00	17.50
<b>Total 502100 - Nurture</b>	<b>0.00</b>	<b>27.90</b>	<b>50.44</b>	<b>217.50</b>	<b>404.07</b>	<b>217.50</b>	<b>299.41</b>	<b>27.90</b>
502200 - Outreach								
502220 - Website and Social Media Costs	0.00	0.00	768.94	0.00	-768.94	0.00	0.00	0.00
502240 - Community Events	0.00	0.00	63.55	0.00	0.00	0.00	0.00	0.00

## Northeast UMC 2022 Profit & Loss Budget vs. Actual January through September 2022

	Jan 22	Budget	Feb 22	Budget	Mar 22	Budget	Apr 22	Budget
502200 - Outreach - Other	0.00	225.00	0.00	225.00	0.00	225.00	0.00	225.00
Total 502200 - Outreach	0.00	225.00	0.00	225.00	-738.94	225.00	0.00	225.00
Total 502000 - Programs	0.00	412.50	880.45	442.50	304.87	442.50	236.47	442.50
503000 - Operating Costs								
503100 - Administration								
503120 - Finance and Stewardship Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
503140 - Accountable Reimbursement								
503141 - Clergy Mileage and Travel Exp.	68.53	100.00	47.84	100.00	38.84	00.00	87.59	100.00
503142 - Clergy Continuing Education	-850.00	62.50	0.00	62.50	775.00	62.50	0.00	62.50
503143 - Clergy Annual Conference Expens	0.00	50.00	0.00	50.00	0.00	50.00	0.00	50.00
503144 - Staff Mileage and Travel	1,024.68		37.78		0.00		57.53	
Total 503140 - Accountable Reimbursement	-478.88	212.50	95.62	212.50	813.84	212.50	154.82	212.50
503150 - Information System Fees and Exp	486.50	145.00	364.35	145.00	175.55	145.00	287.62	145.00
503180 - Subscriptions for non-p programs	75.19	50.00	27.00	50.00	68.35	50.00	188.52	50.00
503170 - Copyright and Intellectual Prop	0.00	75.00	0.00	75.00	0.00	75.00	0.00	75.00
Total 503100 - Administration	-137.85	487.50	-476.77	457.50	1,045.77	487.50	588.36	457.50
503200 - Office Expenses								
503210 - Payroll Processing Fee	155.70	100.00	108.00	100.00	176.30	100.00	108.00	100.00
503220 - Equipment Leases	28.18	275.00	201.13	275.00	257.16	275.00	251.16	275.00
503230 - Printing and Copy Costs	1,097.77	100.00	69.94	100.00	91.50	100.00	131.51	100.00
503240 - Paper & Supplies	245.09	150.00	0.00	150.00	136.16	150.00	-25.02	150.00
503250 - Postage & Shipping	115.25	20.00	18.73	20.00	194.40	20.00	23.88	20.00
503260 - Payment Processing Fees	0.00	75.00	0.00	75.00	0.00	75.00	0.00	75.00
503270 - Banking Fees	78.27		80.93		97.85		163.04	
Total 503200 - Office Expenses	894.47	720.00	510.40	720.00	867.80	720.00	827.67	720.00
503300 - Facility Expenses								
503310 - Utilities	2,857.57	1,200.00	2,607.28	1,200.00	1,558.85	1,200.00	1,082.51	1,200.00
503320 - Bldg. Repairs and Maint	0.00	325.00	0.00	325.00	1,012.50	325.00	215.53	325.00
503330 - Cleaning	1,358.87	1,000.00	1,000.00	1,000.00	1,200.00	1,000.00	1,000.00	1,000.00
503340 - Landscape and Grounds	700.00	700.00	700.00	700.00	0.00	700.00	700.00	700.00
503350 - Insurance	2,113.50	0.00	0.00	1,900.00	0.00	0.00	415.00	0.00
503360 - Bldg and Property Security	50.00	48.00	49.84	48.00	53.87	48.00	53.87	48.00



Total 503000 - Facilities Expenses  
 Total 503000 - Operating Costs  
 Total Mortgage Expense  
 80300 - Reconciliation Discrepancies  
 Total Expense  
 Net Ordinary Income  
 Net Income

Northeast UMC 2022  
 Profit & Loss Budget vs. Actual  
 January through September 2022

	Jan 22	Budget	Feb 22	Budget	Mar 22	Budget	Apr 22	Budget
	7,119.84	3,743.00	4,389.93	5,183.00	3,816.93	3,263.00	3,437.72	3,203.00
	7,377.70	4,100.50	5,535.16	5,350.50	3,930.50	4,400.50	4,744.45	4,400.00
	5,742.28	5,741.76	5,742.76	5,741.72	5,742.28	5,741.78	5,742.29	5,741.78
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	27,391.96	28,050.95	29,063.12	29,040.00	31,586.34	29,380.93	27,103.81	28,170.93
	-2,066.51	6,050.83	5,608.44	10,763.02	-2,214.90	-5,863.00	-6,828.15	-6,053.95
	-2,288.81	-6,053.93	-5,809.44	-10,763.02	-2,874.90	-8,863.93	-8,929.15	-8,863.93

## Northeast UMC 2022 Profit & Loss Budget vs. Actual January through September 2022

	May 22	Budget	Jun 22	Budget	Jul 22	Budget
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
400000 - Income						
400010 - Non-Pledge Tithes and Offering	22,420.36	19,167.00	17,376.70	19,167.00	21,535.38	15,167.00
400020 - Loose Cash	39.00		273.00		221.25	
400030 - Interest and Dividends	13.24		-0.25		7.28	
400040 - Sale of Church Assets	2,255.16		0.00		0.00	
400050 - Other Income	500.00		100.00		0.00	
400060 - Restoration Payments Recvd.	1,200.00		725.00		3,000.00	
<b>Total 400000 - Income</b>	<b>26,536.50</b>	<b>19,167.00</b>	<b>18,425.26</b>	<b>19,167.00</b>	<b>24,863.91</b>	<b>15,167.00</b>
<b>Total Income</b>	<b>26,536.50</b>	<b>19,167.00</b>	<b>18,425.26</b>	<b>19,167.00</b>	<b>24,863.91</b>	<b>15,167.00</b>
<b>Expense</b>						
500000 - Conference Payments						
500010 - Appointments	2,007.21		2,224.00		1,737.00	
500020 - Conference Benevolences	0.00		0.00		0.00	
500030 - Conference Payments - Other	0.00	1,500.00	0.00	1,500.00	0.00	1,900.00
<b>Total 500000 - Conference Payments</b>	<b>2,007.21</b>	<b>1,500.00</b>	<b>2,224.00</b>	<b>1,500.00</b>	<b>1,737.00</b>	<b>1,900.00</b>
501000 - Payroll						
501100 - Pastor						
501110 - Base Salary	3,267.01	5,000.00	4,705.75	5,000.00	4,368.27	2,500.00
501120 - Utilities Allowance	789.24		705.70		153.64	
501130 - Housing Allowance	1,440.73	1,500.00	1,705.00	1,500.00	1,857.36	1,500.00
501150 - Vision Insurance	4.15		4.16		3.00	
501180 - Dental Insurance	36.00		35.00		3.00	
501170 - Medical Reimbursement	125.00		125.00		0.00	
501190 - Pensions (Pastor's Contribution)	125.00		125.00		327.17	
501100 - Health Insurance (Pastor's Cost)	304.00		304.00		0.00	
501130 - Preter - Other	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 501000 - Payroll</b>	<b>5,367.20</b>	<b>6,500.00</b>	<b>6,922.56</b>	<b>6,500.00</b>	<b>6,164.64</b>	<b>4,003.00</b>
501200 - Staff Payroll						
501210 - Choir/Musician	300.00	668.56	300.00	668.68	800.00	668.56
501220 - Substitute Musicians	0.00		0.00		0.00	

## Northeast UMC 2022 Profit & Loss Budget vs. Actual January through September 2022

	May 22	Budget	Jun 22	Budget	Jul 22	Budget
501210 - Nursery Staff	1,216	237.50	179.34	227.50	154.80	327.50
501210 - Office Manager	3,345.84	4,170.00	3,345.84	4,170.00	5,840.54	4,170.00
501260 - Youth Director	0.00	1,063.00	0.00	1,063.00	0.00	1,063.00
501260 - Discipleship Director	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total 501200 - Staff Payroll</b>	<b>4,561.84</b>	<b>5,469.50</b>	<b>4,525.18</b>	<b>5,460.50</b>	<b>6,835.34</b>	<b>5,560.50</b>
501300 - Benefits						
501310 - Pension Direct Billad from Cont	680.36	982.00	680.36	982.00	705.34	440.00
501320 - Health Insurance Direct Billed	1,025.00	1,325.00	1,025.00	1,325.00	1,325.00	1,325.00
501340 - Employer Payroll Taxes	619.27	700.00	732.32	700.00	627.83	700.00
<b>Total 501300 - Benefits</b>	<b>2,324.63</b>	<b>2,907.00</b>	<b>2,437.68</b>	<b>2,907.00</b>	<b>2,658.17</b>	<b>2,465.00</b>
<b>Total 501000 - Payroll</b>	<b>6,886.47</b>	<b>8,376.50</b>	<b>7,062.86</b>	<b>8,367.50</b>	<b>9,493.51</b>	<b>8,025.50</b>
502000 - Programs						
502100 - Nurture						
502110 - Education						
502111 - Sunday School	0.00	0.00	0.00	0.00	0.00	0.00
502112 - Small Groups	0.00	0.00	0.00	0.00	0.00	0.00
502140 - Education - Other	0.00	0.00	0.00	0.00	0.00	100.00
<b>Total 502110 - Education</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
502120 - Worship						
502121 - Parameters, Banners, Decorations	37.58	0.00	0.00	0.00	0.00	150.00
502122 - Communion Supplies	0.00	0.00	0.00	0.00	14.74	0.00
502125 - Music and Supplies	0.00	0.00	0.00	0.00	68.08	0.00
502126 - Copyright Licenses	0.00	0.00	0.00	0.00	0.00	0.00
502127 - Audio/Visual Supplies	0.00	0.00	33.58	0.00	15.04	0.00
502128 - Misc.	21.54	0.00	0.00	0.00	49.00	0.00
502120 - Worship - Other	0.00	200.00	0.00	200.00	0.00	200.00
<b>Total 502120 - Worship</b>	<b>59.12</b>	<b>200.00</b>	<b>33.58</b>	<b>200.00</b>	<b>132.82</b>	<b>200.00</b>
502130 - Membership Care	0.00	17.50	0.00	17.50	0.00	17.50
<b>Total 502100 - Nurture</b>	<b>96.70</b>	<b>217.50</b>	<b>33.58</b>	<b>217.50</b>	<b>132.82</b>	<b>367.50</b>
502200 - Outreach						
502220 - Website and Social Media Costs	-10.00	0.00	0.00	0.00	0.00	0.00
502240 - Community Events	0.00	68.78	68.78	0.00	0.00	0.00

Northeast UMC 2022  
Profit & Loss Budget vs. Actual  
January through September 2022

	May 22	Budget	Jan 22	Budget	Jul 22	Budget
502200 - Outreach - Other	0.00	275.00	0.00	275.00	0.00	225.00
Total 502200 - Outreach	0.00	275.00	0.00	275.00	0.00	225.00
Total 502000 Programs	48.72	142.50	152.17	442.50	16.93	982.50
503000 - Operating Costs						
503100 - Administration						
503120 - Finance and Receivable Expense	0.00	0.00	0.00	0.00	0.00	0.00
503140 - Accountable Reimbursement						
503141 - Clergy Mileage and Travel Exp.	54.00	100.00	240.00	100.00	0.00	100.00
503142 - Clergy Continuing Education	0.00	52.50	0.00	52.50	0.00	62.50
503143 - Clergy Annual Conference Expense	0.00	55.00	0.00	55.00	0.00	55.00
503144 - Staff Mileage and Travel	0.00	0.00	0.00	0.00	63.74	0.00
Total 503140 - Accountable Reimbursement	54.00	217.50	240.00	217.50	63.74	217.50
503150 - Information System Fees and Exp	50.97	145.00	119.55	145.00	128.60	145.00
503160 - Subscriptions for non-program	59.38	50.00	27.00	50.00	194.23	50.00
503170 - Copyright and Intellectual Prop	0.00	75.00	0.00	75.00	0.00	75.00
Total 503100 - Administration	204.35	487.50	386.55	407.50	377.02	487.50
503200 - Office Expenses						
503210 - Payroll Processing Fee	139.00	100.00	124.50	100.00	12.00	100.00
503220 - Equipment Leases	20.16	275.00	20.15	275.00	0.00	275.00
503230 - Printing and Copy Costs	10.08	100.00	115.34	100.00	75.31	100.00
503240 - Paper & Supplies	109.20	30.00	5.31	150.00	22.00	150.00
503250 - Postage & Shipping	15.45	20.00	115.72	20.00	10.43	20.00
503250 - Payment Processing Fees	0.00	75.00	0.00	75.00	0.00	75.00
503270 - Banking Fees	81.20	0.00	77.63	0.00	75.72	0.00
Total 503200 - Office Expenses	705.19	725.00	771.47	725.00	305.06	725.00
503300 - Facilities Expenses						
503310 - Utilities	558.22	1,200.00	464.30	1,200.00	2,241.45	1,200.00
503320 - Bldg. Repair and Maint	0.00	500.00	76.30	325.00	24.94	325.00
503330 - Cleaning	1,280.00	1,000.00	1,500.00	1,000.00	1,000.00	1,000.00
503340 - Landscape and Grounds	1,700.00	700.00	200.00	700.00	750.00	700.00
503360 - Insurance	2,115.50	1,900.00	0.00	0.00	0.00	0.00
503360 - Bldg and Property Security	53.17	48.00	55.97	48.00	55.67	48.00

Northeast UMC 2022  
Profit & Loss Budget vs. Actual  
January through September 2022

Total 503300 - Facilities Expenses

Total 503700 - Operating Costs

Total Mortgage Expense

62800 - Reconciliation Discrepancies

Total Expense

Net Ordinary Income

Net Income

	May 22	Budget	Jun 22	Budget	Jul 22	Budget
Total 503300 - Facilities Expenses	5,781.38	5,183.70	7,215.85	3,293.00	4,023.50	3,252.00
Total 503700 - Operating Costs	5,967.57	5,393.50	8,394.38	4,430.90	4,711.39	4,485.50
Total Mortgage Expense	3,142.20	5,741.78	5,742.28	5,741.78	5,742.28	5,741.78
62800 - Reconciliation Discrepancies	-40.32		60.35		3.07	
Total Expense	27,350.51	29,963.95	25,934.19	20,010.63	25,531.80	25,245.93
Net Ordinary Income	1,027.51	10,763.93	7,468.90	8,863.93	637.21	5,073.93
Net Income	-1,024.01	10,763.93	7,468.90	8,863.93	637.21	5,073.93

## Northeast UMC 2022 Profit & Loss Budget vs. Actual January through September 2022

Ordinary Income/Expense	TOTAL						
	Aug 22	Budget	Sep 22	Budget	Jan - Sep 22	Budget	Variance
<b>Income</b>							
400000 - Income							
400010 - Non-pledged Tithes and Offering	21,052.00	18,167.00	17,815.28	18,167.00	187,353.08	142,003.00	(15,153.03)
400020 - Loose Cash	178.00		193.95		1,313.79		
400030 - Interest and Dividends	7.58		6.25		67.43		
400040 - Sale of Church Assets	0.00		0.00		2473.84		
400060 - Other Income	100.00		0.00		7,020.15		
400090 - Restitution Payments Recvd.	730.00		740.00		15,830.00		
<b>Total 400000 - Income</b>	<u>22,067.58</u>	<u>18,167.00</u>	<u>18,721.28</u>	<u>18,167.00</u>	<u>204,798.22</u>	<u>172,503.00</u>	
<b>Total Income</b>	<u>22,067.58</u>	<u>18,167.00</u>	<u>18,721.28</u>	<u>18,167.00</u>	<u>203,798.22</u>	<u>172,503.00</u>	<u>(35,296.22)</u>
<b>Expense</b>							
500000 - Conference Payments							
500010 - Apportionments	2,124.00		2,165.00		17,872.95		
500020 - Conference Benevolences	0.00		0.00		500.00		
500030 - Conference Payments - Other	0.00	1,500.00	0.00	1,000.00	0.00	17,000.00	(472.95)
<b>Total 500000 - Conference Payments</b>	<u>2,124.00</u>	<u>1,500.00</u>	<u>2,165.00</u>	<u>1,900.00</u>	<u>17,872.95</u>	<u>17,102.00</u>	
601000 - Payroll							
601100 - Pastor							
601110 - Base Salary	4,077.55	2,500.00	2,718.24	2,500.00	22,528.37	27,500.00	
601120 - Utilities Allowance	0.00		1,259.22		6,753.85		
601130 - Housing Allowance	1,900.82	1,575.00	0.00	0.00	12,490.35	15,527.00	
601150 - Vision Insurance	0.00		0.00		64.36		
601160 - Dental Insurance	0.00		0.00		294.00		
601170 - Medical Reimbursement	0.00		0.00		750.00		
601180 - Pension (Pastor's Contribution)	327.17		327.17		1,731.51		
601190 - Health Insurance (Pastor's Cont	0.00		0.00		1,824.00		
601100 - Pastor - Other	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total 601000 - Payroll</b>	<u>6,305.54</u>	<u>4,075.00</u>	<u>4,314.63</u>	<u>4,000.00</u>	<u>58,063.11</u>	<u>51,027.00</u>	<u>(5,773.11)</u>
501200 - Staff Payroll							
501210 - Choir/Musician	1,210.00	855.55	901.00	856.55	6,301.00	7,799.94	
501220 - Substitute Musicians	0.00		1.00		300.00		

## Northeast UMC 2022 Profit & Loss Budget vs. Actual

	January through September 2022				TOTAL		
	Aug 22	Budget	Sep 22	Budget	Jan - Sep 22	Budget	Variance
501230 - Nursery Staff	298.45	277.50	106.48	227.50	1,434.38	2,217.50	
501240 - Office Manager	5,774.78	4,170.00	4,319.04	4,170.00	38,365.40	31,535.94	
501250 - Youth Director	0.00	1,000.00	500.00	1,055.55	300.00	9,749.67	
501260 - Usurpleath & Director	0.00	0.00	0.00	0.00	770.00		
<b>Total 501200 - Staff Payroll</b>	<b>7,261.21</b>	<b>6,348.15</b>	<b>5,135.32</b>	<b>5,348.15</b>	<b>45,963.37</b>	<b>51,135.35</b>	<b>7,165.97</b>
501300 - Benefits							
501310 - Pension Direct Billed from Conf	785.67	140.00	755.94	440.59	7,521.40	6,000.00	
501320 - Health Insurance Direct Billed	1,020.00	1,025.00	1,025.00	1,025.00	3,275.00	9,225.00	
501340 - Employer Payroll Taxes	867.35	701.00	548.31	701.00	6,325.75	6,500.00	
<b>Total 501300 - Benefits</b>	<b>2,652.22</b>	<b>2,185.00</b>	<b>2,439.15</b>	<b>2,165.00</b>	<b>23,122.27</b>	<b>29,725.00</b>	<b>(1,607.27)</b>
<b>Total 501000 - Payroll</b>	<b>9,913.43</b>	<b>8,533.15</b>	<b>7,574.47</b>	<b>7,513.15</b>	<b>69,085.75</b>	<b>80,860.35</b>	<b>11,774.60</b>
502000 - Programs							
502100 - Nurture							
502110 - Education							
502111 - Sunday School	0.00		-40.00		-40.00		
502112 - Small Groups	0.00		0.00		25.64		
502110 - Education - Other	0.00	0.00	0.00	0.00	0.00	100.00	
<b>Total 502110 - Education</b>	<b>0.00</b>	<b>0.00</b>	<b>-40.00</b>	<b>0.00</b>	<b>-14.36</b>	<b>150.00</b>	<b>164.36</b>
502120 - Worship							
502121 - Paraments, Banners, Decorations	0.00		0.00		37.58		
502122 - Communion Supplies	0.00		0.00		153.71		
502125 - Music and Supplies	0.00		0.00		137.50		
502126 - Copyright Licenses	0.00		0.00		416.00		
502127 - Audio/Visual Supplies	0.00		0.00		121.40		
502128 - Misc.	63.15		37.86		140.35		
502120 - Worship - Other	0.00	200.00	0.00	200.00	0.00	1,800.00	
<b>Total 502120 - Worship</b>	<b>63.15</b>	<b>200.00</b>	<b>37.86</b>	<b>200.00</b>	<b>1,533.91</b>	<b>1,800.00</b>	<b>766.09</b>
502130 - Membership Care	0.00	11.00	0.00	7.50	0.00	107.00	
<b>Total 502100 - Nurture</b>	<b>63.15</b>	<b>211.00</b>	<b>37.86</b>	<b>207.50</b>	<b>1,571.82</b>	<b>1,907.00</b>	<b>1,085.12</b>
502200 - Outreach							
502230 - Website and Social Media Costs	0.00		0.00		20.00		
502240 - Community Events	0.00		263.71		400.24		

## Northeast UMC 2022 Profit & Loss Budget vs. Actual January through September 2022

	Jan - Sep 22			TOTAL		
	Aug 22	Budget	Sep 22	Budget	Jan - Sep 22	Variance
503200 - Outreach - Other	0.00	225.00	0.00	225.00	0.00	2,025.00
Total 503200 - Outreach	0.00	225.00	0.00	225.00	478.04	1,604.96
Total 503000 - Programs	23.16	442.50	274.77	442.50	1,442.42	4,132.90
503000 - Operating Costs						
503100 - Administration						
503120 - Finance and Stewardship Expense	0.00	0.00	0.00	0.00	0.00	0.00
503140 - Accountable Reimbursement						
503141 - Clergy Travel and Travel Exp.	472.26	100.00	0.00	100.00	1,003.60	900.00
503142 - Clergy Continuing Education	314.00	62.50	472.00	62.50	433.20	582.50
503143 - Clergy Annual Conference Expense	0.00	55.00	0.00	55.00	0.00	455.00
503144 - Staff Mileage and Travel	0.00	0.00	0.00	0.00	58.35	
Total 503140 - Accountable Reimbursement	786.26	217.50	472.00	217.50	1,474.95	1,937.85
503160 - Information System Fees and Exp	124.50	145.00	119.55	145.00	3,078.44	1,305.00
503160 - Subscriptions for non-programs	215.83	50.00	38.64	50.00	922.16	452.00
503170 - Copyright and Intellectual Prop	0.00	75.00	0.00	75.00	0.00	275.00
Total 503100 - Administration	1,121.59	467.50	591.59	467.50	4,375.95	4,997.00
503200 - Office Expenses						
503210 - Rental Processing Fee	00.00	100.00	58.80	100.00	1,953.78	950.00
503220 - Equipment Leases	582.32	275.00	281.15	275.00	2,630.44	2,475.00
503230 - Printing and Copy costs	139.63	100.00	78.59	100.00	916.87	900.00
503240 - Paper & Supplies	80.43	150.00	0.00	150.00	666.33	1,350.00
503250 - Postage & Shipping	181.5	20.00	19.42	20.00	515.32	130.00
503260 - Payment Processing Fees	57.00	75.00	0.00	75.00	17.00	275.00
503270 - Banking Fees	70.34	0.00	68.07	0.00	796.79	
Total 503200 - Office Expenses	1,023.15	720.00	505.05	720.00	6,474.30	5,480.00
503300 - Facilities Expenses						
503310 - Utilities	1,832.71	1,200.00	1,121.78	1,200.00	14,322.55	15,800.00
503320 - Bldg. Repairs and Maint.	4,046.00	335.00	5,963.56	335.00	2,191.97	3,015.00
503330 - Cleaning	1,250.50	1,000.00	1,000.00	1,000.00	9,988.07	9,000.00
503340 - Landscape and Grounds	700.00	700.00	3.50	700.00	5,300.00	8,550.00
503350 - Insurance	2,115.50	1,000.00	0.00	0.00	8,750.50	5,700.00
503360 - Bldg and Property Security	71.00	15.00	46.50	15.00	400.87	430.00



**Northeast UMC 2022**  
**Profit & Loss Budget vs. Actual**  
**January through September 2022**

Total 503300 - Facility Expenses  
Total 503400 - Operating Costs  
Total Mortgage Expense  
66900 - Reconciliation Discrepancies  
Total Expenses  
Net Ordinary Income  
Net Income

	Aug 22	Budget	Sep 22	Budget	Jan - Sep 22	Budget	Variance
	1,282.11	5,153.07	7,735.98	3,253.00	36,552.31	35,277.00	(1,337.31)
	2,911.52	4,350.50	1,827.70	4,483.50	51,034.14	48,114.50	(4,919.64)
	5,642.24	9,741.78	6,742.28	5,741.76	51,950.52	51,573.52	(4.50)
	1,378		0.50		-27.36		
	27,803.37	28,950.90	28,510.80	25,050.50	251,537.35	249,404.37	(2,289.56)
	5,712.53	7,933.90	9,838.55	-5,023.53	-42,190.77	75,403.37	(34,036.66)
	-5,742.03	-7,923.93	-9,838.56	-5,923.93	-42,790.71	-76,805.37	(34,036.66)



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**October 14, 2022**

**Hello Friends,**

**The third quarter of our church's budget year ended September 30, so I wanted to give you an update on our financial status.**

**You may recall that our 2022 budget was based on giving committed through our Consecration Sunday Stewardship Program, as well as funds on hand at the beginning of last year. The budget we are operating under is conservative and includes little more than our essential operating costs, such as personnel, utilities, and mortgage. In addition, we have taken several steps to cut costs.**

**The encouraging news is that our giving so far this year is nearly 10% above the amount committed during our stewardship program. Unfortunately, the reality is that we are spending more every month than we are receiving.**

**This means that funds on hand have gone from approximately \$88,000 as of January 1 to \$59,000 as of September 30, 2022. If our giving and expenses remain unchanged, we will find ourselves in a deficit in the first quarter of 2023.**

**I was hoping this news would be more positive, but our faith journey is often like that. However, our Father has no lack of resources, and many positive things are happening in our church.**

**Please pray for the finances of our church.**

**Blessings,**

**Dan Christmus  
Finance Committee Chair**



Gilbert Johnson &lt;giljohnson39@gmail.com&gt;

## Trustee Report, Church Council Meeting 10/16/22

2 messages

**Gilbert Johnson** <giljohnson39@gmail.com>

Sat, Oct 15, 2022 at 5:37 PM

To: "Chamblee, Elizabeth" <lizhc80@bellsouth.net>, Daniel Christmus <daniel.christmus@gmail.com>, Heather Cook <heathercook1867@yahoo.com>, Jane DeCristofaro <jane.decris@gmail.com>, Jane Scott <jrscott780@att.net>, Jennifer Wargel <jwargel@richland2.org>, Larry Griner <lgriner@sc.rr.com>, Libby Pizello <pizellopoartyof4@gmail.com>, Nikki Shaffner <nicoloshaffner@gmail.com>, Ryon Miro <miro96@bellsouth.net>, Tammie Sloop <tammiepowell@msn.com>, Weston Cheatham <westoncheatham@gmail.com>

Cc: Pastor Antoinette Gaboton-Moss <magaboton-moss@umcsc.org>

The Trustees have two items to report on.

First our application to the American Rescue Plan Grant program has been submitted. We have asked for \$60,400 to replace all the HVAC units in the Education Building. The schedule is that all applications will be reviewed by November 30 but grant awards will not begin until December 30, 2022.

The second item we have is how we intend to interact with the Boy Scouts of America (BSA) going forward. The Methodist Church has provided us with two recommendations.

a) We execute an Affiliation Agreement with the local BSA Council. Under this agreement we DO NOT Sponsor a scout group but we do agree to provide space and to "Support" scouting programs. A copy of the recommended affiliation agreement is attached.

b) The second option is to simply sign a Facilities Use & Indemnity Agreement with the local BSA Council. This agreement simply lets the scouts use our facilities, they indemnify the church and to provide liability insurance to protect the church. In this instance there is no commitment from the church to "Support" scouting nor any reference of a partnership between the church and the scouts using its facilities. A copy of the Facilities Use & Indemnity Agreement is also attached.

We need to make a decision as to which direction the church wants to go in this matter. Fortunately, Ryon has an excellent understand of the local BSA Council and the workings of scouting in general and he can give us a better understanding of both sides before we decide.


Unless something comes up to the contrary I plan to call for a vote on this issue at this upcoming meeting.

The trustees have nothing more at this time.

Gilbert Johnson

### 2 attachments

 **02.-bsa.umc-updated-affiliation-agreement\_08.26.22.pdf**  
259K

 **03.-umc-facilities-use-indemnity-agreement.pdf**  
186K

**Mail Delivery Subsystem** <mailer-daemon@googlemail.com>

Sat, Oct 15, 2022 at 5:37 PM

To: giljohnson39@gmail.com

# BOY SCOUTS OF AMERICA AFFILIATION AGREEMENT WITH UNITED METHODIST CONGREGATIONS ENGAGED WITH SCOUTING

*Together we seek to prepare young people to make ethical and moral choices over their lifetimes by instilling in scouts the ambition and dedication to be trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent.*

## ANNUAL AFFILIATION AGREEMENT BETWEEN:

\_\_\_\_\_ (the "Affiliated Organization"),

Boy Scouts of America ("BSA"),

\_\_\_\_\_ Council, BSA (the "Local Council"), and

\_\_\_\_\_ (the "Scouting Unit")

Pack No. \_\_\_\_\_

Troop No. \_\_\_\_\_

Crew No. \_\_\_\_\_

Ship No. \_\_\_\_\_

The mission of the Boy Scouts of America program is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Scout Law. The Affiliated Organization, in keeping with its own mission to support the community's youth, desires to support the programs of the BSA. To that end, the following terms will govern the relationship between the Affiliated Organization, BSA, the Local Council, and the Scouting Unit for the year running from \_\_\_\_\_, 202\_\_ through \_\_\_\_\_, 202\_\_.

### I. BSA agrees to:

#### A. Indemnification

1. TO DEFEND, AND TO THE FULLEST EXTENT PERMITTED BY LAW, INDEMNIFY AND HOLD HARMLESS THE AFFILIATED ORGANIZATION, ITS DISTRICT, ITS ANNUAL CONFERENCE, AND ANY OTHER ENTITY, AGENCY, COMMITTEE, COMMISSION, BOARD, SOCIETY, OR CONFERENCE RELATED TO THE UNITED METHODIST CHURCH, ALONG WITH EACH OF THEIR OFFICERS, DIRECTORS, TRUSTEES, EMPLOYEES, AGENTS, MEMBERS, OR VOLUNTEERS (COLLECTIVELY, "**PROTECTED PARTIES**"), FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, CAUSES OF ACTION, LIABILITY, INJURIES, LOSSES, DAMAGES, OR COSTS, INCLUDING (WITHOUT LIMITATION) LITIGATION FEES, INVESTIGATIVE COSTS, AND COURT COSTS (COLLECTIVELY, "**LOSSES**" OR "**CLAIMS**"), ASSERTED OR SUSTAINED BY ANY SCOUT, SCOUTING UNIT, MEMBER, VISITOR, VOLUNTEER, OR ANY OTHER PERSON, ARISING OUT OF OR IN ANY WAY CONNECTED, DIRECTLY OR INDIRECTLY, WITH SCOUTING, WITH SCOUTING ACTIVITIES, WITH THE ACTIONS OF ANY SCOUT LEADER OR WITH THE USE OR OCCUPANCY OF THE AFFILIATED ORGANIZATION'S PROPERTY FOR SCOUTING ACTIVITIES, WHETHER OR NOT THE LOSSES, CLAIMS, OR THEIR CAUSES ARE FORESEEN OR UNFORESEEN, OR UNRELATED TO SCOUTING OBJECTIVES, EXCEPT TO THE EXTENT THOSE LOSSES ARE CAUSED BY THE WILLFUL ACTS OR NEGLIGENCE OF ANY PROTECTED PARTY WHILE ACTING IN A CAPACITY DISTINCT FROM THE AFFILIATED ORGANIZATION'S SCOUTING RESPONSIBILITIES OR DUTIES.
2. Such defense includes providing a legal defense to all Protected Parties using legal counsel that owes a duty of loyalty and zealous advocacy undiminished by any duties that may be owed to BSA or other parties. In civil actions filed or threatened against the Affiliated Organization, BSA shall confer with the Affiliated Organization over the selection of legal counsel to defend the Protected Parties, and BSA and Affiliated Organization shall make a good faith effort to agree upon legal counsel to represent the Protected Parties, taking account of any relevant terms in BSA's insurance policies. This good faith discussion shall include the question of whether or not separate counsel should be retained to represent the interests of the Protected Parties.

#### B. Insurance

To provide Commercial General Liability (GL) and Excess Commercial Automobile Liability (AL) to cover Losses or Claims as defined above. At a minimum, such insurance:

1. GL coverage shall be written on an occurrence basis, with limits of \$7,500,000 each occurrence and \$23,000,000 annual aggregate.

2. AL shall be written on a per occurrence basis, with a \$5,000,000 limit per occurrence as excess of the Affiliated Organization's primary AL insurance and any other excess insurance available to the Protected Parties from other sources; provided however, that the underlying primary AL insurance, and other excess (if any), shall be no less than \$1,000,000.
3. As set forth in the GL policy, shall provide coverage for:
  - a. Bodily injury, sickness or disease including illness or death of any person.
  - b. Bodily injury, including physical or sexual abuse, misconduct, or molestation.
  - c. Personal or advertising injury.
  - d. Damages caused by physical damage or destruction of tangible property.
  - E. CONTRACTUAL LIABILITY COVERING THE BSA'S OBLIGATION TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE PROTECTED PARTIES UNDER THIS AGREEMENT, INCLUDING ANY AND ALL COSTS OF DEFENSE OF ANY CLAIMS FOR WHICH ANY PROTECTED PARTY IS ENTITLED TO COVERAGE BY VIRTUE OF BEING NAMED AS AN ADDITIONAL INSURED.
  - f. Punitive or Exemplary Damages coverage equal to that which is provided to BSA entities.
4. Shall name the Protected Parties as Additional Insureds on all primary and excess policies needed to provide the limits of insurance specified in §§ I.B.1 and I.B.2, above.
  - a. Insofar as such insurance provides GL coverages (excluding any AL coverage included within the GL policy), such GL insurance shall be written on a primary and non-contributory basis. Provided further, that any other GL insurance coverage that may be available to the Protected Parties from other sources shall be excess of and non-contributory with the GL coverage provided by BSA in compliance with this Affiliation Agreement.
  - b. Notwithstanding the foregoing, insofar as the Protected Parties are named as Additional Insureds for purposes of the excess AL coverage provided under BSA's GL policy, such AL coverage shall be excess over and non-contributory not only to any primary AL coverage available to the Protected Parties but also to any other excess AL coverage that may be available to the Protected Parties from other sources.
5. Shall provide a 30-Day Advanced Notice of Non-Renewal or Cancellation to the General Secretary of the General Commission on United Methodist Men, which notice shall constitute notice of same to the Affiliated Organization.
6. Shall Include a Waiver of Subrogation in favor of the Protected Parties.

Within ten (10) days after signing this Agreement, BSA shall provide a certificate of insurance confirming the existence of the coverages, limits, and endorsements meeting the requirements set forth in this Agreement.

## **II. The Local Council agrees to:**

### **A. Scouting Resources**

1. Provide program training, program resources, and other Scouting support services.
2. Provide camping opportunities, administrative support, and professional staff to assist the Unit in developing a successful Scouting program.
3. Provide and facilitate unit-level money-earning (i.e., fundraising) opportunities to support the Unit's activities.
4. Provide recruitment strategies, resources, and materials to help the Unit grow its membership and provide Scouting to the Unit's local community.

### **B. Adult Leadership**

1. Review and select all adult leaders, and ensure they are willing to accept Scouting's values and meet all other requirements of membership.
2. Determine the number of leaders necessary for Units and confirm that each Unit has the required number of leaders.
3. Submit criminal background checks in accordance with BSA policies and procedures, on all adult leaders and volunteers prior to approving any application to serve. The background check shall comply with all applicable federal and state laws and further comply with any standards that may be developed in accordance with any applicable court order. The Local Council's final Registration of the adult leader or volunteer (a) cannot be accomplished until the requisite background check is completed, and (b) will constitute the Local Council's confirmation that the requisite background check has been completed; by indication of the council designees' signature.
4. Require and track all unit leaders to complete BSA Youth Protection Training.

**C. Financial Services**

1. Provide the Unit with the Council EIN and permission to use the EIN to open a bank account in the name of the Unit, which would be managed by the Unit.
2. Provide the Unit with policies and procedures for financial reporting and asset management, and report Unit financial activity as directed by the Local Council.

**III. The Affiliated Organization agrees to:**

**A. Generally**

1. Support the scouting program through its prayers, financial gifts, and volunteer service.
2. Include a Scout Sunday in its annual calendar and include Scouts and Scout leaders in the worship service.
3. Advertise the scouting program and volunteer needs in church publications and communications.
4. Welcome and provide opportunities for Scouts to participate in the Church's youth programs and promote religious awards.

**B. Use of Facilities**

1. Provide appropriate facilities, described below, for Unit(s) for its regular meetings, in keeping with its ministry of facilitating the service of youth in the community:

Facilities Address: \_\_\_\_\_

Facilities Description: \_\_\_\_\_

Available Days/Times: \_\_\_\_\_

2. Allow Unit(s) to store a reasonable amount of materials and equipment in a designated area or areas, while maintaining property insurance sufficient to protect such materials against loss or theft while on the premises. Follow all Guide to Safe Scouting requirements to ensure the adequate review and inspection of trailers and other assets.

Storage Description: \_\_\_\_\_

**C. Contribution and Indemnification.**

THE AFFILIATED ORGANIZATION ACKNOWLEDGES AND AGREES THAT, IN THE EVENT THERE ARE LOSSES OR CLAIMS ASSERTED AGAINST OR SUSTAINED BY BSA OR THE LOCAL COUNCIL THAT ARE ATTRIBUTABLE TO THE WILLFUL ACTS OR NEGLIGENCE OF THE PROTECTED PARTIES AND FALL OUTSIDE OF THE INDEMNIFICATION REQUIREMENTS OF BSA IN § I.A.1 (ABOVE), NOTHING IN THIS AGREEMENT SHALL BE DEEMED TO LIMIT BSA'S RIGHT TO SEEK CONTRIBUTION OR INDEMNIFICATION FROM THE PROTECTED PARTIES FOR SUCH LOSSES OR CLAIMS, INCLUDING ATTORNEYS' FEES AND COSTS RELATED THERETO.

**D. Scouting Resources**

1. Reasonably support the Scouting Unit Committee, comprised of at least three members for each Unit.
2. Coordinate with the local council to provide annual recruitment opportunities to grow the BSA movement as well as publicize BSA through in-house publications.
3. Refrain from using the Scouting program to obtain financial support or assistance except as authorized for the benefit of the Unit or the Local Council.
4. Refrain from using the Scouting brand as a means to imply BSA's endorsement of the objectives of the Affiliated Organization, except with respect to youth development, consistent with the goals and objectives of the Scouting program.

**IV. The Scouting Unit agrees to:**

**A. Registration and Administration**

1. Organize and maintain an active Unit Committee comprised of at least three members for each Unit.
2. Ensure all adult leaders have an approved criminal background check and have completed BSA Youth Protection Training prior to participation in any Scouting activity.
3. Encourage adult leaders to receive position-specific or other appropriate training made available by the local council

or BSA.

4. Maintain accurate and timely registration records of all youth and adult members. Use BSA's online registration tools, such as membership leads, online applications, and online re-charter.
5. Coordinate with the Local Council to provide annual joining opportunities to grow the BSA Movement.
6. Ensure that the unit has two-deep leadership at all times.

**B. Program**

1. Conduct the Scouting program consistent with BSA Bylaws, Rules & Regulations, handbooks, policies, brand guidelines, etc. See <http://www.scouting.org/about/membership-standards/>
2. Use the Scouting program to accomplish specific objectives related to one or more of the following: faith-based youth ministry, youth character development, career skill development, community service, patriotism, and military and veteran recognition.
3. Abstain from using the Scouting program to pursue any objectives related to political or social advocacy, including partisan politics, support or opposition to government action, or controversial legal, political, or social issues or causes.

**C. Use of Facilities**

1. Return the Facilities to their original condition, subject to reasonable wear and tear, at the end of all Scouting Activities, which includes placing any garbage/waste in appropriate receptacles, returning any items stored on premises to the designated storage area, and removing all other personal belongings.
2. Ensure that all use of the Facilities is consistent with and does not detract from the Affiliated Organization's mission.

**D. Assets and Equipment**

1. Be a good steward of the Unit's resources and comply with the BSA's Fiscal Policies and Procedures.
2. Apply for and undertake Unit Money Earning Projects in accordance with BSA's and the Local Council's guidelines.
3. Actively participate in the Local Council's annual giving campaign and product sales fundraisers (e.g., Friends of Scouting campaign, popcorn, and Camp Card sales).
4. Reimburse the Affiliated Organization for cost of insuring Unit's assets and equipment, if requested.
5. Follow all Local Council policies and procedures regarding the management of funds. For Unit specific bank accounts, Units will submit annual finance report and other reporting as prescribed by the Local Council.

**AFFILIATED ORGANIZATION:** \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: Chair of Board of Trustees

\_\_\_\_\_

Date

**LOCAL BSA COUNCIL:** \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: Scout Executive or Designee

\_\_\_\_\_

Date

**SCOUTING UNIT:** \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: Unit Committee Chair

\_\_\_\_\_

Date

**BOY SCOUTS OF AMERICA**

By: Roger C. Mosby\*\*  
Roger C. Mosby  
President and Chief Executive Officer

\*\*\*  
\_\_\_\_\_  
Date

\*\* BSA’s endorsement of this Agreement relates solely to the Indemnification and Insurance provisions set forth in §§ I.A and I.B of this Agreement.

\*\*\* This is a BSA-approved form as of the month and year reflected in the bottom margin of this Affiliation Agreement. Once signed by all other parties to this Agreement, and provided no more recent form agreement has been approved by BSA as of the date those signatures are applied, Mr. Mosby’s pre-printed electronic signature on this Agreement will be recognized as valid and binding on BSA as of the same date with respect to the Indemnification and Insurance provisions set forth in §§ I.A and I.B of this Agreement.

**RESOURCES**

The Scouting program must be utilized in a manner consistent with the Bylaws, Rules and Regulations, guidelines, policies, and other publications available on the BSA national website located at <https://www.scouting.org/about/membership-standards/>

- The Charter and Bylaws of the Boy Scouts of America
- The Mission of the Boy Scouts of America
- The Rules and Regulations of the Boy Scouts of America
- The Scout Oath and the Scout Law, including Duty to God
- BSA youth protection policies and guidelines, including mandatory reporting
- Scouting Safely section found at <https://www.scouting.org/health-and-safety/>
- The Guide to Safe Scouting
- The Sweet Sixteen of BSA Safety
- Scouter Code of Conduct
- Incident Reporting <https://www.scouting.org/health-and-safety/incident-report/>

Scouting Units should utilize the BSA Brand Center for all branding guidelines, images, and logos. The BSA Brand Center can be located at [www.scoutingwire.org](http://www.scoutingwire.org)

**Scout Mission:**

*The mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Scout Law.*

**Scout Oath:**

*On my honor I will do my best to do my duty to God and my country and to obey the Scout Law; to help other people at all times; to keep myself physically strong, mentally awake, and morally straight.*

**Scout Law:**

*A Scout is trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean, and reverent.*



**FACILITIES USE & INDEMNITY AGREEMENT**  
**AMONG**

\_\_\_\_\_ (the "Church"),  
Boy Scouts of America ("BSA"), and  
\_\_\_\_\_ (the "Scouting Unit")

THIS FACILITIES USE & INDEMNITY AGREEMENT ("Agreement") is entered into as of \_\_\_\_\_(date) by and among the Church, BSA, and the Scouting Unit for a term of one year, beginning \_\_\_\_\_, 202\_ , and ending \_\_\_\_\_, 202\_. For good and valuable consideration, including the covenants set forth herein, the Church, BSA, and Scouting Unit agree as follows:

**I. USE OF FACILITIES:**

- A. The Church agrees to provide appropriate facilities (the "Facilities"), described below, and does hereby grant permission for the Scouting Unit, its members, volunteers, personnel, guests, and invitees to use said Facilities during its regular meetings.

Facilities Address \_\_\_\_\_

Facilities Description \_\_\_\_\_

Available Days/Times \_\_\_\_\_

To the extent that the Church property includes spaces for parking motor vehicles, the Church agrees that, and hereby grants permission for, the Scouting Unit, its members, volunteers, personnel, guests, and invitees to make use of such parking spaces as are not already occupied at the time of the Unit's meetings.

- B. The Church agrees to allow the Scouting Unit a reasonable amount of storage space for materials and equipment, which may include one or more trailers.

Storage Description \_\_\_\_\_

- C. The Scouting Unit acknowledges and agrees that the Scouting Activities are not required to be, and may not be, sponsored, conducted, supervised, or monitored by the Church or its directors, officers, trustees, elders, employees, agents, representatives, or volunteers, and that the Church is merely making the Facilities available for the Scouting Unit's use in connection with its Scouting Activities. The Scouting Unit further acknowledges and understands that the Church may not, and has no obligation to, make available any personnel or volunteers in or around the Facilities for the benefit of the Scouting Unit or the Scouting Activities.
- D. The Scouting Unit agrees to return the Facilities to their original condition at the end of all Scouting Activities in "broom clean" condition and with any garbage/waste deposited in appropriate receptacles. The Scouting Unit acknowledges and agrees that if the Scouting Unit damages the Facilities, the Scouting Unit will be responsible for any repair costs within ten (10) days after the Church provides written documentation of such costs.
- E. The Scouting Unit agrees to take reasonable care of the Facilities and to abide by all rules and policies applicable to the Facilities and their use. A copy of all such rules and policies are attached hereto and incorporated herein by reference. The Scouting Unit acknowledges and agrees, however, that the following are always prohibited anywhere within the Facilities or elsewhere on the Church's property, whether indoors or outside, regardless of whether the Church has formally adopted a written policy to the same effect: smoking, tobacco use of any nature, possession or consumption of alcohol, and the possession or use of illegal substances.
- F. The Scouting Unit acknowledges and understands that there are risks associated with use of the Facilities. The Scouting Unit acknowledges and agrees that it has inspected the Facilities and accepts them for use in their present condition, with all faults, if any, and agrees that the Church makes no representation or warranty with respect to the Facilities, including their condition or their suitability and fitness for the Scouting Unit's intended use. Due to the nature of the Facilities, they may not accommodate persons with certain disabilities. The Scouting Unit agrees that it is responsible for providing all disability accommodations necessary to meet the needs of the Unit's members, volunteers, personnel, guests, and invitees. The Scouting Unit agrees that its use of the Facilities will comply with all applicable local, state, and federal laws and regulations.

## II. INSURANCE AND INDEMNIFICATION:

### A. Indemnification

1. The Scouting Unit and the BSA agree to defend, and to the fullest extent permitted by law, indemnify and hold harmless the Church, its District, its Annual Conference, and any other entity, agency, committee, commission, board, society, or conference related to The United Methodist Church, along with each of their Officers, Directors, Trustees, Employees, Agents, Members, or Volunteers (collectively, "Protected Parties"), from and against any and all claims, demands, causes of action, liability, injuries, losses, damages, or costs, including (without limitation) litigation fees, investigative costs, and court costs (collectively, "Losses" or "Claims"), asserted or sustained by any Scout, Scouting Unit, member, visitor, volunteer, or any other person, arising out of or in any way connected, directly or indirectly, with Scouting, with Scouting activities, with the actions of any Scout leader or with the use or occupancy of the Church's property for Scouting activities, whether or not the Losses, Claims, or their causes are foreseen or unforeseen, or unrelated to Scouting objectives, except to the extent those Losses are caused by the willful acts or negligence of any Protected Party while acting in a capacity distinct from the Church's Scouting responsibilities or duties.
2. Such defense includes providing a legal defense to all Protected Parties using legal counsel that owes a duty of loyalty and zealous advocacy undiminished by any duties that may be owed to BSA or other parties. In civil actions filed or threatened against the Church, BSA shall confer with the Church over the selection of legal counsel to defend the Protected Parties, and BSA and Church shall make a good faith effort to agree upon legal counsel to represent the Protected Parties, taking account of any relevant terms in BSA's insurance policies. This good faith discussion shall include the question of whether or not separate counsel should be retained to represent the interests of the Protected Parties.

### B. Insurance

The BSA agrees to provide Commercial General Liability (GL) to cover Losses or Claims as defined above. At a minimum, such insurance:

1. GL coverage shall be written on an occurrence basis, with limits of \$7,500,000 each occurrence and \$23,000,000 annual aggregate.
  2. As set forth in the GL policy, shall provide coverage for:
    - a. Bodily injury, sickness or disease including illness or death of any person.
    - b. Bodily injury, including physical or sexual abuse, misconduct, or molestation.
    - c. Personal or advertising injury.
    - d. Damages caused by physical damage or destruction of tangible property.
    - e. Contractual liability covering the BSA's obligation to defend, indemnify, and hold harmless the Protected Parties under this agreement, including any and all costs of defense of any claims for which any Protected Party is entitled to coverage by virtue of being named as an Additional Insured.
    - f. Punitive or Exemplary Damages coverage equal to that which is provided to BSA entities.
  3. Shall name the Protected Parties as Additional Insureds on all primary and excess policies needed to provide the limits of insurance specified in § II.B.1 above.
    - a. Insofar as such insurance provides GL coverages, such GL insurance shall be written on a primary and non-contributory basis. Provided further, that any other GL insurance coverage that may be available to the Protected Parties from other sources shall be excess of and non-contributory with the GL coverage provided by BSA.
  4. Shall provide a 30-Day Advanced Notice of Non-Renewal or Cancellation to the General Secretary of the General Commission on United Methodist Men, which notice shall constitute notice of same to the Affiliated Organization.
  5. Shall include a Waiver of Subrogation in favor of the Protected Parties.
- C. Within ten (10) days after signing this Agreement, BSA shall provide a certificate of insurance confirming the existence of the coverages, limits, and endorsements meeting the requirements set forth in this Agreement.

### III. Contribution and Indemnification

The Church acknowledges and agrees that, in the event there are Losses or Claims asserted against or sustained by BSA that are attributable to the willful acts or negligence of the Church and fall outside of the indemnification requirements of BSA in § II.A.1 (above), nothing in this Agreement shall be deemed to limit BSA's right to seek contribution or indemnification from the Church for such Losses or Claims, including attorneys' fees and costs related thereto.

#### Scouting Unit

By: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Name  
Title: Unit Committee Chair

#### Church

By: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Name  
Title: Chair of Board of Trustees

#### Local Council

Council Name: \_\_\_\_\_  
By: \_\_\_\_\_  
Signature  
\_\_\_\_\_  
Name  
Title: \_\_\_\_\_

#### Boy Scouts of America

By: Roger C. Mosby<sup>\*\*</sup>  
Signature  
Roger C. Mosby  
President and Chief Executive Officer

*\*\* BSA's endorsement of this Agreement relates solely to the Indemnification and Insurance provisions set forth in §II.A and II.B of this Agreement.*

*\*\*\* This is a BSA-approved form as of the month and year reflected in the bottom margin of this Agreement. Once signed by all other parties to this Agreement, and provided no more recent form agreement has been approved by BSA as of the date those signatures are applied, Mr. Mosby's pre-printed electronic signature on this Agreement will be recognized as valid and binding on BSA as of the same date with respect to the Indemnification and Insurance provisions.*

**ATTACHMENT OF CHURCH'S POLICIES AND RULES GOVERNING THE USE OF THE FACILITIES  
AS REFERENCED IN ¶ 1.1.E OF THE FACILITIES USE AND INDEMNITY AGREEMENT**