Church Council

Minutes – April 16, 2023

Administrator:

Ryon Miro

Attendees:

Elizabeth Chamblee Karen Evans
Weston Cheatham Larry Griner
Dan Christmus Gil Johnson
Heather Cook Gail Luckey
Sylvia Cousin Ira Sansolo
Jane DeCristafaro Jennifer Wargel

Absent:

Jane Scott Nicole Shaffner
Bob Shaffner Tammie Sloop

Ryon opened with prayer.

Minutes from March 19<sup>th</sup> were reviewed for the record.

Reports from the following ministry areas:

Tammie Sloop – Nurture

**Submitted Report:** 

- 1. Care packages were sent to our 2 college students in late March
- 2. Luncheon being planned to celebrate the confirmands on 04.23 everyone is invited to participate
- 3. Food being taken to the Scotts on 04.27 in the afternoon need people to provide food and others to deliver it to the Scotts
- 4. Curriculum has been chosen God's Living Water, Covered in God's Grace the dates are July 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> from 6 8 pm. The materials include several weeks of lessons so it is a big bang for the buck. Donor offered to pay for the material. Other donors will help with VBS costs.

# Heather Cook - Outreach & Witness

a. Working on Spring in the Patch and having lots of meetings. Community
organizations are coming. Youth from Ridgeview are volunteering for service hours.
 Ryon getting BSA to also work for service hours. Need more volunteers.

Worship - No report

Jennifer Wargel – Lay Leaders

1. Big Thank You to pastor for her communications

### Weston Cheatham - Youth Group

- 1. Good Friday service went well
- 2. Confirmation Sunday is next week
- 3. Youth in process of transitioning from spring to summer

### Ira Sansolo – United Methodist Men

- 1. Thank you all for help w/breakfast and to Ryon for cooking
- 2. Thank you to pastor for attending last UMM meeting at Very's
- 3. Working on Spring in the Patch Fred Cousin will cook. Meat will be provided

# Sylvia Cousin - United Women of Faith

- 1. Had guest speaker from Epworth and will have some projects with them later in the year maybe something for Mother's Day. Epworth will have table at Spring in the Patch. Looking into hosting night out for foster kids dinner?
- 2. Planning Safe Sanctuary class in September
- 3. May 4th will be the last meeting for the summer

# Larry Griner - Finance - report attached

 EOM March – low income balance. Funds to pay deficit comes from money market – YTD \$8K has been transferred

### Dan Christmus – Treasury

1. Budgeted \$24K/month in income:

January - \$24,000

February - \$33,000 - \$6K was restitution payment

March - \$20,500

Audit has been completed but not gone over yet. No improper allocation of funds was detected.

# SPRC - No report

### Gil Johnson - Trustees

- 1. Sign is now working
- 2. Perimeter lights are working we have 3 extras which cost \$75/each
- 3. Issued challenges:
  - a) UMM take responsibility for refrigerator in kitchen
  - b) UWF organize kitchen and once/month disinfect nursery
  - c) Youth take responsibility for playground clean-up, make repairs, water sealing, etc.
- 4. BSA Pinewood Derby is on 05.13
- 5. Education building clean-up is complete basement is next

### Pastor Antoinette – see attachment for details

- 1. Pastoral Care 03.14 04.15 13 needs and follow-ups home and hospital visits, calls, cards and bereavement care
- 2. April birthday cards have been sent out

- 3. Confirmation is next Sunday, April 23rd thanks to Weston for his help and thank you to Nurture for planning for food for after the service
  - a. 8 confirmands
  - b. Retreat weekend Mar 3-5
  - c. Classes Mar 12-Apr 16
- 4. Safe Sanctuary 05.07 for Pastor, Council Chair, Trustee and anyone working with youth. Will be meeting at Lexington UMC
- 5. Harmony Looking to go back in May maybe for Mother's Day?
- 6. Epworth Children's Home
  - a. Will be here for Spring in the Patch Foster families are invited to come
  - b. Kathy James will be here on 05.21 during service to share information on Foster Care
- 7. Labyrinth completed next district meeting will be at NEUMC. Charlie Henry is identifying locations for benches and Jane DeCristafaro is making a map with legends
- 8. Invited to participate in opening worship at Annual Conference asked for prayer
- 9. Looking at options for outside groups to use space
  - a. Daycare
  - b. Montessori School
  - c. Other Denominations to meet here

Ryon closed with prayer.

# Northeast UMC 2023 Balance Sheet

As of March 31, 2023

	Mar 31, 23
ASSETS Current Assets Checking/Savings 100000 · Cash 100010 · 1st Community Operating Account 100020 · 1st Community Money Market Acct	<b>494.34</b> 55,166.83
Total 100000 · Cash	55,661.17
100030 · NEUMC Youth Account	30,879.42
Total Checking/Savings	86,540.59
Other Current Assets 105000 · Restitution Receivable 105500 · Allowance for Doubful Collectio	155,745.30 -155,745.30
Total Other Current Assets	0.00
Total Current Assets	86,540.59
Fixed Assets	432,000.00
TOTAL ASSETS	518,540.59
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 20000 · Accounts Payable	
203151 · Capital Fund 203152 · Special Projects Fund 203153 · Benevolent Fund 203154 · Office Discretion Fund 203156 · UMC Missions 203157 · Youth Fund 203158 · United Methodist Men 203159 · Celebration Fund	40.00 350.00 126.92 11,017.08 1,000.00 28.37 460.73
Total 20000 · Accounts Payable	13,167.75
Total Accounts Payable	13,167.75
Other Current Liabilities 240000 · Payroll Liabilities 240100 · Federal Payroll Taxes Payable 240200 · State Payroll Taxes Payable	491.45 133.47
Total 240000 · Payroll Liabilities	624.92
Total Other Current Liabilities	624.92
Total Current Liabilities	13,792.67
Long Term Liabilities 250000 · 1st Community Mortg. Principal	364,964.09
Total Long Term Liabilities	364,964.09
Total Liabilities	378,756.76
Equity 300000 · Opening Balance Equity 320000 · Unrestricted Net Assets Net Income	116,387.37 32,814.02 -9,417.56
Total Equity	139,783.83
TOTAL LIABILITIES & EQUITY	518,540.59

# Northeast UMC 2023 Statement of Income & Expense March 2023

	TOTAL
Ordinary Income/Expense	
Income	
400000 · Income 400010 · Non-Pledged Tithes and Offering	10 265 06
400020 · Loose Cash	19,265.06 39.00
400030 · Interest and Dividends	35.48
400070 · Fundraisers	967.00
400080 · Other Income	203.00
400090 · Restitution Payments Recvd.	30.00
Total 400000 · Income	20,539.54
Total Income	20,539.54
Expense	
500000 · Conference Payments	
500010 · Apportionments	2,600.00
500020 · Conference Benevolences	500.00
Total 500000 · Conference Payments	3,100.00
501000 · Payroll 501100 · Pastor	7,052.85
501200 · Staff Payroll	8,763.53
501300 · Benefits	2,522.28
Total 501000 · Payroll	18,338.66
502000 · Programs 502100 · Nuture	147.84
502200 · Outreach	49.99
Total 502000 · Programs	197.83
503000 · Operating Costs	
503100 · Administrtion	
503140 · Accountable Reimbursement	139.56
503150 · Information System Fees and Exp	119.55
503160 · Subscriptions for non-programs	355.29
Total 503100 · Administrtion	614.40
503200 · Office Expenses	
503210 · Payroll Processing Fee	181.70
503220 · Equipment Leases	0.00
503230 · Printing and Copy costs	136.18
503240 · Paper & Supplies	332.82
503250 · Postage & Shipping	195.43
503270 · Banking Fees	84.02
Total 503200 · Office Expenses	930.15
503300 · Facilities Expenses	
503310 · Utilities	1,737.75
503320 · Bldg. Repairs and Maint.	494.91
503330 · Cleaning	1,068.88
503340 · Landscape and Grounds	700.00
503360 · Bldg and Property Security	46.90
Total 503300 · Facilities Expenses	4,048.44
Total 503000 · Operating Costs	5,592.99

12:07 PM 04/12/23 Cash Basis

# Northeast UMC 2023 Statement of Income & Expense March 2023

	TOTAL
504000 · Mortgage Interest Expense	1,310.11
Total Expense	28,539.59
Net Ordinary Income	-8,000.05
Net Income	-8,000.05

# Northeast UMC 2023 Statement of Cash Flows

March 2023

	Mar 23
OPERATING ACTIVITIES	
Net Income	-8,000.05
Adjustments to reconcile Net Income	27:1-22:2
to net cash provided by operations:	
203153 · Benevolent Fund	-27.03
203154 · Office Discretion Fund	-60.35
203159 · Celebration Fund	-175.11
240100 · Federal Payroll Taxes Payable	491.45
240200 · State Payroll Taxes Payable	133.47
Net cash provided by Operating Activities	-7,637.62
FINANCING ACTIVITIES	
250000 · 1st Community Mortg. Principal	-4,432.17
Net cash provided by Financing Activities	-4,432.17
Net cash increase for period	-12,069.79
Cash at beginning of period	98,610.38
Cash at end of period	86,540.59

12:12 PM 04/12/23 Cash Basis

Northeast UMC 2023 Profit & Loss Budget vs. Actual

	January	January through March 2023	rch 2023		12	
	Jan 23	Budget	Feb 23	Budget	Mar 23	Budget
Ordinary Income/Expense						
Income						
400000 · Income						
400010 · Non-Pledged Tithes and Offering	22,658.46	23,821.00	26,022.29	23,821.00	19,265.06	23,821.00
400020 · Loose Cash	123.10	175.00	73.50	175.00	39.00	175.00
400030 · Interest and Dividends	25.96		23.60		35.48	
400070 · Fundraisers	0.00		262.00		00'.296	
400080 · Other Income	1,168.36		335.00		203.00	
400090 · Restitution Payments Recvd.	20.00	500.00	6,800.00	500.00	30.00	500.00
400000 · Income - Other	38.02		00.00		0.00	
Total 400000 · Income	24,063.90	24,496.00	33,516.39	24,496.00	20,539.54	24,496.00
Total Income	24,063.90	24,496.00	33,516.39	24,496.00	20,539.54	24,496.00
Expense						
500000 · Conference Payments						
500010 · Apportionments	3,195.00	2,382.00	2,266.00	2,382.00	2,600.00	2,382.00
500020 · Conference Benevolences	0.00		0.00		500.00	
Total 500000 · Conference Payments	3,195.00	2,382.00	2,266.00	2,382.00	3,100.00	2,382.00
501000 · Payroll						
501100 · Pastor						
501110 · Base Salary	2,893.76	3,469.00	2,893.76	3,469.00	4,340.64	3,469.00
501120 · Utilities Allowance	307.70		307.70		461.55	
501130 · Housing Allowance	1,269.22	1,375.00	1,269.22	1,375.00	1,903.83	1,375.00
501180 · Pension (Pastor's Contribution)	346.83	327.00	346.83	327.00	346.83	327.00
Total 501100 · Pastor	4,817.51	5,171.00	4,817.51	5,171.00	7,052.85	5,171.00
501200 · Staff Payroll						
501210 · Choir/Musician	800.00	910.00	800.00	910.00	1,200.00	910.00
501220 · Substitute Musicians	0.00	25.00	0.00	25.00	00.00	25.00
501230 · Nursery Staff	156.35	286.00	178.72	286.00	288.77	286.00
501240 · Office Manager	3,849.84	4,167.00	3,849.84	4,171.00	5,774.76	4,171.00
501250 · Youth Director	1,000.00	1,087.00	1,000.00	1,083.00	1,500.00	1,083.00
Total 501200 · Staff Payroll	5,806.19	6,475.00	5,828.56	6,475.00	8,763.53	6,475.00
501300 · Benefits						

12:12 PM 04/12/23 Cash Basis

	Actual
Northeast UMC 2023	Profit & Loss Budget vs.

January through March 2023

	Jan 23	Budget	Feb 23	Budget	Mar 23	Budget
501310 · Pension Direct Billed from Conf	777.66	818.00	777.66	818.00	777.66	818 00
501320 · Health Insurance Direct Billed	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00	1,075.00
501340 · Employer Payroll Taxes	665.57	00.099	667.26	00.099	669.62	00.099
Total 501300 · Benefits	2,518.23	2,553.00	2,519.92	2,553.00	2,522.28	2,553.00
Total 501000 · Payroll	13,141.93	14,199.00	13,165.99	14,199.00	18,338.66	14,199.00
502000 · Programs						
502100 · Nuture						
502110 · Education	0.00	25.00	0.00	25.00	0.00	25.00
502120 · Worship						
502121 · Paraments, Banners, Decorations	0.00		0.00		25.70	
502122 · Communion Supplies	36.68		0.00		0.00	
502125 · Music and Supplies	47.50		0.00		56.09	
502126 · Copyright Licenses	0.00		441.00		0.00	
502127 · Audio/Visual Supplies	0.00		101.95		0.00	
502128 · Misc.	2,312.85		3,087.02		66.05	
502120 · Worship - Other	0.00	200.00	0.00	200.00	0.00	200.00
Total 502120 · Worship	2,397.03	200.00	3,629.97	200.00	147.84	200.00
502130 · Membership Care	0.00	25.00	0.00	25.00	00.00	25.00
Total 502100 · Nuture	2,397.03	250.00	3,629.97	250.00	147.84	250.00
502200 · Outreach						
502220 · Website and Social Media Costs	0.00		-0.60		0.00	
502240 · Community Events	63.19		262.00		49.99	
502200 · Outreach - Other	0.00	20.00	0.00	20.00	00:00	50.00
Total 502200 · Outreach	63.19	50.00	261.40	50.00	49.99	50.00
Total 502000 · Programs	2,460.22	300.00	3,891.37	300.00	197.83	300.00
503000 · Operating Costs						
503100 · Administrtion						
503120 · Finance and Stewardship Expense	0.00	85.00	00.00	85.00	0.00	85.00
503130 · Annual Conference Expenses-Lay	0.00	75.00	0.00	75.00	0.00	75.00
503140 · Accountable Reimbursement						
503141 · Clergy Mileage and Travel Exp.	0.00	100.00	0.00	100.00	00.00	100.00
503142 · Clergy Continuing Education	560.44	76.00	00.00	84.00	139.56	84.00

12:12 PM	04/12/23	Cash Basis

Profit & Loss Budget vs. Actual

Northeast UMC 2023

	Con Line
503144 · Staff Mileage and Travel	57.50
Total 503140 · Accountable Reimbursement	617.94
503150 · Information System Fees and Exp	129.50
503160 · Subscriptions for non-programs	59.38
Total 503100 · Administrtion	806.82
503200 · Office Expenses	
503210 · Payroll Processing Fee	151.05
503220 - Equipment Leases	592.69
503230 · Printing and Copy costs	176.76
503240 · Paper & Supplies	95.07
503250 · Postage & Shipping	19.43
503270 · Banking Fees	79.12
Total 503200 · Office Expenses	1,114.12
503300 · Facilities Expenses	
503310 · Utilities	3,211.24
503320 - Bldg. Repairs and Maint.	834.77
503330 · Cleaning	1,250.00
503340 · Landscape and Grounds	700.00
503350 · Insurance	0.00
503360 · Bldg and Property Security	46.90
Total 503300 · Facilities Expenses	6.042.91

Total 503000 · Operating Costs 504000 · Mortgage Expense Total Expense

Net Ordinary Income

Net Income

6,042.91	Total 503300 · Facilities Expenses
0.00	503350 · Insurance
700.00	503340 · Landscape and Grounds
1,250.00	503330 · Cleaning
834.77	503320 · Bldg. Repairs and Maint.
3,211.24	503310 · Utilities
	503300 · Facilities Expenses
1,114.12	Total 503200 · Office Expenses
79.12	503270 · Banking Fees
19.43	503250 · Postage & Shipping
95.07	503240 · Paper & Supplies
176.76	503230 · Printing and Copy costs
592.69	503220 · Equipment Leases
151.05	503210 · Payroll Processing Fee
	503200 · Office Expenses
806.82	Total 503100 · Administrtion
59.38	503160 · Subscriptions for non-programs
129.50	503150 · Information System Fees and Exp
617.94	Total 503140 · Accountable Reimbursement

Budget	35.00	219.00	250.00	80.00	709.00	120.00	300.00	110.00	85.00	85.00	100.00	800.00	1,550.00	500.00	1,085.00	800.00	740.00	47.00	4,722.00	6,231.00	5,742.00	28,854.00	-4,358.00	-4,358.00
Mar 23	00.00	139.56	119.55	355.29	614.40	181.70	0.00	136.18	332.82	195.43	84.02	930.15	1,737.75	494.91	1,068.88	700.00	0.00	46.90	4,048.44	5,592.99	5,742.00		-12,431.94	1 11
Budget	35.00	219.00	250.00	80.00	709.00	120.00	300.00	110.00	85.00	85.00	100.00	800.00	1,550.00	500.00	1,085.00	800.00	740.00	47.00	4,722.00	6,231.00	5,742.00	28,854.00	-4,358.00	-4,358.00
Feb 23	0.00	0.00	1,118.55	431.64	1,550.19	112.80	281.16	118.08	20.64	129.98	78.13	740.79	2,241.42	1,574.82	1,000.00	700.00	2,146.25	46.90	7,709.39	10,000.37	5,742.00	35,065.73	-1,549.34	-1,549.34
Budget	35.00	211.00	250.00	80.00	701.00	120.00	300.00	110.00	85.00	85.00	100.00	800.00	1,550.00	200.00	1,065.00	800.00	740.00	47.00	4,702.00	6,203.00	5,742.00	28,826.00	-4,330.00	-4,330.00
Jan 23	57.50	617.94	129.50	59.38	806.82	151.05	592.69	176.76	95.07	19.43	79.12	1,114.12	3,211.24	834.77	1,250.00	700.00	0.00	46.90	6,042.91	7,963.85	5,742.00	32,503.00	-8,439.10	-8,439.10

PM	/23	Basis
12:12	04/12/	Cash

Northeast UMC 2023 Profit & Loss Budget vs. Actual	January through March 2023 Jan - Mar 23 Budget Variance				ing 67,945.81 71,463.00 (3,517.19)	235.60 525.00		1,229.00	1,706.36	6,880.00 1,500.00 5,380.00	38.02	78,119.83 73,488.00 4,631.83	78,119.83 73,488.00 <b>4,631.83</b>			8,061.00 7,146.00	500.00	8,561.00 7,146.00 1,415.00			10,128.16 10,407.00	1,076.95	4,442.27 4,125.00	1,040.49 981.00	16,687.87 15,513.00 1,174.87		2,800.00 2,730.00	0.00 75.00	623.84 858.00	13,474.44 12,509.00	3,500.00 3,253.00	20,398.28 19,425.00 973.28	
2:12 PM 4/12/23 ash Basis		Ordinary Income/Expense	Income	400000 · Income	400010 · Non-Pledged Tithes and Offering	400020 · Loose Cash	400030 · Interest and Dividends	400070 · Fundraisers	400080 · Other Income	400090 · Restitution Payments Recvd.	400000 · Income - Other	Total 400000 · Income	Total Income	Expense	500000 · Conference Payments	500010 · Apportionments	500020 · Conference Benevolences	Total 500000 · Conference Payments	501000 · Payroll	501100 · Pastor	501110 · Base Salary	501120 · Utilities Allowance	501130 · Housing Allowance	501180 · Pension (Pastor's Contribution)	Total 501100 · Pastor	501200 · Staff Payroll	501210 · Choir/Musician	501220 · Substitute Musicians	501230 · Nursery Staff	501240 · Office Manager	501250 · Youth Director	Total 501200 · Staff Payroll	

Northeast UMC 2023 Profit & Loss Budget vs. Actual January through March 2023
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12:12 PM 04/12/23 Cash Basis

501310 · Pension Direct Billed from Conf	<b>Jan - Mar 23</b> 2,332.98	<b>Budget</b> 2,454.00	Variance
501320 · Health Insurance Direct Billed	3,225.00	3,225.00	
501340 · Employer Payroll Taxes	2,002.45	1,980.00	
	7,560.43	7,659.00	(98.57)
	44,646.58	42,597.00	2,049.58
	0.00	75.00	
502121 · Paraments, Banners, Decorations	25.70		
	36.68		
	103.59		
	441.00		
	101.95		
	5,465.92		
	0.00	00.009	
	6,174.84	00.009	5,574.84
	0.00	75.00	
	6,174.84	750.00	
502220 · Website and Social Media Costs	-0.60		
	375.18		
	0.00	150.00	
	374.58	150.00	224.58
	6,549.42	900.00	5,649.42
503120 · Finance and Stewardship Expense	0.00	255.00	
503130 · Annual Conference Expenses-Lay	0.00	225.00	
503141 · Clergy Mileage and Travel Exp.	0.00	300.00	
503142 · Clergy Continuing Education	700.00	244.00	

12:12 PM	04/12/23	Cash Basis
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Profit & Loss Budget vs. Actual	January through March 2023	Jan - Mar 23 Budget Variance

Northeast UMC 2023

	Jan - Mar 23	Budget	Variance
503144 · Staff Mileage and Travel	57.50	105.00	
Total 503140 · Accountable Reimbursement	757.50	649.00	108.50
503150 · Information System Fees and Exp	1,367.60	750.00	617.60
503160 · Subscriptions for non-programs	846.31	240.00	606.31
Total 503100 · Administrtion	2,971.41	2,119.00	852.41
503200 · Office Expenses			
503210 · Payroll Processing Fee	445.55	360.00	
503220 · Equipment Leases	873.85	900.00	
503230 · Printing and Copy costs	431.02	330.00	
503240 · Paper & Supplies	448.53	255.00	
503250 · Postage & Shipping	344.84	255.00	
503270 · Banking Fees	241.27	300.00	
Total 503200 · Office Expenses	2,785.06	2,400.00	385.06
503300 · Facilities Expenses			
503310 · Utilities	7,190.41	4,650.00	
503320 · Bldg. Repairs and Maint.	2,904.50	1,500.00	
503330 · Cleaning	3,318.88	3,235.00	
503340 · Landscape and Grounds	2,100.00	2,400.00	
503350 · Insurance	2,146.25	2,220.00	
503360 · Bldg and Property Security	140.70	141.00	
Total 503300 · Facilities Expenses	17,800.74	14,146.00	3,654.74
Total 503000 · Operating Costs	23,557.21	18,665.00	4,892.21
504000 · Mortgage Expense	17,226.00	17,226.00	0.00
Total Expense	100,540.21	86,534.00	14,006.21
Net Ordinary Income	-22,420.38	-13,046.00 (9,374.38)	(9,374.38)
et Income	-22,420.38	-13,046.00	(9,374.38)

Net Income



# **PASTOR REPORT**

April 16, 2023

# Pastoral Care 3/14/2022 - 4/15/23

**13** Pastoral needs and follow Ups (Calls, cards, hospital visitations, home visits, bereavement care)

# **Monthly Birthday Cards**

April

### Confirmation

- 1st Quarter 2023
  - Eight Confirmands
  - Retreat Weekend (March 3-5)
  - Classes March 12 April 16
  - Confirmation Sunday, April 23
    - Potluck and celebration cake after worship service

# **Harmony Assisted Living, Memory Care**

- Continue building relationship with Harmony
- Looking to go back in May (for Mother's Day?)

# **Safe Sanctuary**

Meeting in May at Lexington UMC

# **Epworth Children's Home**

- Kathy James, Director of Church Relations
  - Staff will send flyer to foster families in the midlands
- Sharing on **Sunday**, **May 21**, National Foster Care Awareness Month

# Looking at outside groups for space usage

- Daycare is a great need (our neighbors: Sands Hills, Living Springs, Rehoboth)
- Epworth mentioned a need
- Had a Montessori School

**Relevance to Resonance** – Grant from Luther Seminary, St Paul, MN. Spring/Summer 2023 • Implement experiment. Fall 2023 • Host a visit of the grant team to interview/observe participants in your experiment. (To discern why and how congregational life can provide the context for an alternate way of being in the world—a way of being that is attuned to God and informed by the experience of resonance)



# **PASTOR REPORT**

April 16, 2023

- Meeting 3 February 7-9, 2024, Scottsdale AZ
- Meeting 4 October 2024

# **Annual Conference**

Invited to participate in opening worship