

Northeast United Methodist Church  
4000 Hard Scrabble Road Columbia, South Carolina 29223  
[www.neumc.com](http://www.neumc.com) • (Office) 803-736-6386 • (Fax) 803-699-1334

## **Position Announcement and Description**

### **Chancel Choir Director**

Northeast United Methodist Church (NEUMC), Columbia, South Carolina is a well-known, established church seeking to fill the position of Choir Director. Candidates for this position must be devoted followers of Jesus Christ and must be persons of high moral character and integrity. Our desire is to select a person who considers this opportunity as a calling from God. The overarching goal of this position is to grow the kingdom of God through the music ministry of NEUMC.

Church Denomination – United Methodist

Worship Style – This position is for the traditional service (NEUMC has a traditional and contemporary service).

Church Size – Average attendance 206 (2 services)

Job status – Part-time

Supervisor – The Choir Director reports to the Church Pastor

General Qualifications –

- Be a professed Christian exhibiting a spiritual commitment to Jesus Christ
- Strong organizational skills
- Strong interpersonal / communications skills
- Leadership experience
- Basic computer skills
- A great team player
- Ability to work with the church leadership team and also lead volunteers

Duties –

- Develop, grow and lead the Chancel Choir.
- Recruit, rehearse and provide oversight for the Chancel Choir, direct the choir as necessary
- Collaborate with the technical support team when necessary.
- Integrate music offering with the Pastors message
- Make budget recommendations to the Pastor and Chair of the Finance Committee and work within budget
- Discern and encourage others in the use of their gifts in music

Normal Working Hours –

- Weekly Choir practice (currently, Wednesday evening)
- Sunday morning worship
- Required research and preparation time (as needed)

Compensation –

- Salary will be established based on the experience and skill-set of the selected candidate.
- The position does not include health benefits.

Application Information –

- Interested individuals should submit a resume to the NEUMC Office.
- Two letters of reference

ALL APPLICATIONS MUST BE RECEIVED AT THE ADDRESS BELOW BY SEPTEMBER 11, 2017.

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C/O SPRC  
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