

NORTHEAST UNITED METHODIST CHURCH BUDGET

REQUEST WORKSHEET

MINISTRY YEAR 2018

Dear Church Leaders:

Now into planning our third year of the Finance Committee soliciting budget requests to be incorporated into the annual budget, I have told the Church Council members that we will not ask for actual budget requests for 2018, but instead ask for goals and objectives for the coming year and we will assign amounts equivalent to this year's or less. If you do need less in your budget in 2018, please indicate that on your budget form.

Your planning your goals and objectives for 2018 will support the purpose of the budget request for each administrative and ministry area to intentionally and purposefully the work the team hopes to complete during the coming year. Each budget item is only a piece of NEUMC's total budget and every item should support our church's mission to follow Christ, grow disciples, and change lives.

This systemic approach enables each administrative and ministry area to plan intentionally and purposefully for ministry as well as the expenses involved in implementing the work. We will still hold tight reigns on fund raisers but if your ministry hopes to raise funds, include that in your plans. .

As guidance to help you develop your budget request:

- Use your current budget as a guideline; use past budgets to inform decisions; justify all expenditures.
- No budgets automatically carry forward; all ministries planning to spend money must submit a budget request.
- Include any projected fundraisers in planning

Budgeting Timeline

Goals and Objectives due September 24; submit by email to me or leave hard copies in the Church Office.

October: Charge Conference is Thursday, October 19 at 6:30 PM at Journey Church, 1151 Longreen Parkway, Columbia 29229.

Your prayerful and timely completion of these items is greatly appreciated. Your input will ensure that the budget is complete and accurate but also that our ministries are intentional and purposefully planned.

Please let me help you in any way I can.

In Christ and for the building of His Kingdom,

Tammie Sloop

Chair, Finance Committee
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BUDGET REQUEST WORKSHEET 2018

MINISTRY AREA: _____

MINISTRY PLANNING AND OBJECTIVES

Ministry Goals for 2018

Ministry Activities for 2018

1. Ministry Budget requests

Use the attached worksheet to itemize, explain, and total your budget requests. Itemization is required.

Total Budget Request: _____

The space below is for Finance

<i>Account</i>
<i>Requested</i>
<i>Proposed</i>
<i>Approved</i>
<i>Total Budgeted</i>

